Weebly for Education Teacher Account Set-Up

This short tutorial is designed to guide you as you set up your Weebly for Education teacher account.

1. To begin, please go to <u>http://education.weebly.com</u> and follow the instructions in the *Get Started Now* section of the website.

	eebly education			Username Password Remember Ma	e Forgot PW log in	
Home	Features	Blog	Support	About Us	Contact Us	
Creat and le	e a Free Cl t your student	ass Websi s build sites to s build sites to s sites to states to th Weebly? m website & blog accounts	te o Use Pa	Get Started Already have a Weebly acco rname sword Email I accept the <u>terr</u> Sign Up	Now punt? Log-in	

2. Once you are logged in, create your classroom page. You will be prompted to set up the domain for your website as well.

	Choose Your Website Domain			
	This is the address where people will find your website online. Reserve your domain now or skip this step and choose it later.			
	Use a Subdomain of Weebly.com A great way to get your website started http:// MrsHugg .weebly.com			
Welcome to Weebly! Enter a title for your website Mrs. Hugg's Online Art Room	Register a New Domain For a more professional online presence http://www. MrsHuggsOnlineArtRoom			
Type of Site Education Category Teacher Continue	Use a Domain You Already Own You'll setup your domain once you're ready to publish http://			
	Continue			

3. Now it is time to set up your classes and student accounts. At the top right corner, click on the *Close* button.



4. Click on the *My Students* tab and then on *Add a class*. A box will appear where you can name your class, set the grade level, and whether or not the student sites are public or private.

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	My Sites My Students	Account Supp	ort	Upgrade to Pro! Logout			
	Get Weebly Pro and	additional student accounts	s for free by inviting your fell	low teachers. Refer a teacher			
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	Weebly in the Clas	sroom	Add a class	Student Accounts: 10 of 40 Enable more			
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5. After you create your class, click on the *Add a student* button and follow the directions to create student logins.

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Student Website Accounts					
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Add a student		Student websites are publicly viewable Moderate Blogs Class settings			
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Add a student		🔵 Student web	sites are publicly viewable Moderate Blogs Class settings
Add a Student	(add multiple students)		8
First Name	Last Name	Username	Password Add Cancel
If a student is under 13 years o parental consent to create their	ld, you must obtain account.		(passwords can be changed later)

6. Safety is very important when giving students the opportunity to work on the internet. Click on the *Class settings* button and choose the safety controls you feel are appropriate for your class.

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	My Sites My Students	Account Supp	ort		
	Get Weebly Pro and a	idditional student accounts	for free by inviting your fellow tead	chers. Refer a teache	er i i i i i i i i i i i i i i i i i i i
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Add a stude	nt		🔵 Student websites are publ	licly viewable Moderate Blog	gs Class settings
Class	Settings				8
	-	Class Name	Weebly in the Classroom		
		Grade	Other 💌		
		Student Sites	e Public		
			Private		
	St	udent Blog Comments	Publish immediately		
			Hold for moderation		
		Flickr Search	Iet students search Flickr i	images	
			Save		Delete class